

Linwood E. Howe Elementary School  
WALKING FIELD TRIP FORM

**INSTRUCTIONS:**

1. Teacher completes Section I and forwards it to office for principal approval.
2. Secretary logs field trip on field trip calendar.
3. After principal approval, a copy of signed form will be sent to teacher(s).
4. Every student must have a Field Trip Permission Slip completed and signed by parent prior to trip.
5. Arrangements with another teacher must be made at least 2 days ahead of time for students not going on the trip.

**Note:** ALL WALKING FIELD TRIP REQUESTS ARE TO BE SUBMITTED TO THE PRINCIPAL FOR APPROVAL AT LEAST TEN (10) SCHOOL DAYS IN ADVANCE OF TRIP.

**SECTION I - To be completed by teacher.**

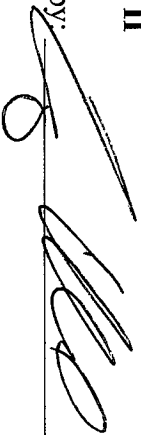
Today's Date: 10/29/25 Teacher(s): Mrs. Hernandez, Ms. Naldi, Ms. Farnham

Trip Date: 11/14/25 Destination: Fire Station

Time of Departure: 9:45 AM Time of Return: 11:15 AM

Objective of Field Trip: Students will learn about the important role firefighters play in keeping our community safe by observing equipment, learning about safety, and asking questions Page in Guide: \_\_\_\_\_  
Lunch Arrangements, if applicable: explainment learning about safety, and asking questions  
\*Cafeteria must be notified. about their work.

**SECTION II**

Approved by:  Principal \_\_\_\_\_ Date: 10/29/25